

Bonny Eagle Middle School

Student Handbook

2018-2019



92 Sokokis Trail
Buxton, Maine 04093

Mission Statement

In partnership with our greater school community, Bonny Eagle Middle School is committed to providing a safe, comprehensive educational experience that challenges all students to reach their full potential.

*S*cholarship

*P*erseverance

*C*itizenship

*R*esponsibility

*O*ptimism

*I*ndividuality

*T*olerance

*D*edication

*E*xcellence

School Wide Expectations

* **BE** Safe

* **BE** Polite and Respectful

* **BE** Responsible and Productive

Bonny Eagle School Song

March on for Bonny Eagle Scots.

Cheer for our team.

Hold high our colors, the white and green.

(Second time through, go to end.)

So proudly we go marching.

Cheer, cheer, cheer.

On to victory, we go marching.

Cheer, cheer, cheer.

All together now-

(Go back to beginning)

(End with)

2-4-6-8 who do we appreciate?

Bonny Eagle Scots!

Information about district policies, calendars, programs, and schools is available on our website:

www.bonnyeagle.org

Bonny Eagle Middle School and M.S.A.D. #6 reserves the unlimited right to change the terms of this handbook at any time, without notice, for practical necessary reasons. If an unintentional or unforeseen conflict arises between the student handbook and the Board Policy, the Board Policy will prevail.

U. S. Department of Education, Office for Civil Rights

33 Arch Street, Suite 900, Boston, MA 02110-1491

Phone (617) 289-0111

OCR enforces several Federal civil rights laws that prohibit discrimination in programs or activities that receive Federal funds from the Department of Education. These laws prohibit discrimination on the basis of race, color, and national origin, sex, disability, and on the basis of age. These laws extend to all state education agencies, elementary and secondary school systems, colleges and universities, vocational schools, proprietary schools, state vocational rehabilitation agencies, libraries, and museums that receive U.S. Department of Education funds. OCR also has responsibilities under Title II of the Americans with Disabilities Act of 1990 (prohibiting disability discrimination by public entities, whether or not they receive federal financial assistance). In addition, as of January 8, 2002, OCR enforces the Boy Scouts of America Equal Access Act (Section 9525 of the Elementary and Secondary Education Act of 1965, as amended by the No Child Left Behind Act of 2001). Under the Boy Scouts of America Equal Access Act, no public elementary or secondary school or State or local education agency that provides an opportunity for one or more outside youth or community groups to meet on school premises or in school facilities shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society, that wishes to meet at the school. (<http://www.ed.gov/OCR>)

Please email any questions to: OCR.Boston@ed.gov

Your Rights and Responsibilities

All students in Maine have the right to a free and full education from ages 5-20 in grades K-12 . The law requires you to attend school until age 17 unless conditions specifically listed in Maine Statute (20 MRSA/911) are met. In general, Maine state law requires that students attend classes for 175 days of the year.

All public schools that receive federal funds must provide free, appropriate education to each qualified handicapped student regardless of the nature or severity of the person's handicap (20 MRSA/3111, Ch.403 and P.L. 94-142).

In addition, the 119th Legislature amended Title 20-A, Section 6001-B, Transfer of Education Records, to read:

“A school administrative unit shall include in the written notice to parents or guardians of every student enrolled in the school administrative unit that education records must be sent to a school administrative unit to which a student applies for transfer.”

Please know that Bonny Eagle Middle School adheres to these regulations.

All parents and students share the responsibility to make sure students attend school.

Your responsibility as a student is to attend all classes at Bonny Eagle Middle School and to follow the rules outlined in this student handbook. In doing so, you must observe the three primary overall rules of our school:

BE Safe

BE Polite & Respectful

BE Responsible & Productive

M.S.A.D. #6 Student Code of Conduct

(District Policy JIC)

Ethical and responsible student behavior is an essential part of the educational mission of our schools. To that end, the Board has developed this System-Wide Code of Conduct with input from school staff, students, parents, and the community. The Code defines our expectations for student behavior and provides the framework for a safe, orderly, and respectful learning environment.

Article 1 - Standards for Ethical and Responsible Behavior

The Code of Conduct is intended to support and encourage students to meet the following statewide standards for ethical and responsible behavior:

- *Respect
- *Honesty
- *Compassion
- *Responsibility
- *Courage

Article 2 - Code of Conduct

All students are expected to comply with the Code of Conduct and all related Board policies and school rules. The Code applies to students:

- *on school property
- *while in attendance at school or at any school-sponsored activity, or
- *at any time or place that such conduct directly interferes with the operations, discipline or general welfare of the school.

Article 3 - General Behavior Expectations and Discipline Policies

The following expectations for student behavior are fundamental to a safe, orderly and respectful environment in our schools. Each student should:

1. Be courteous to fellow students, staff, and visitors.
2. Respect the rights and privileges of other students and school staff.
3. Obey all Board policies and school rules governing student conduct.
4. Follow directions from school staff.
5. Cooperate with staff in maintaining school safety, order, and discipline.
6. Attend school regularly.
7. Meet school standards for grooming and dress.
8. Respect the property of others, including school property and facilities.
9. Refrain from cheating or plagiarizing the work of others.
10. Refrain from vulgarity, profanity, obscenity, lewdness, and indecency.

Violations of the Code of Conduct may result in disciplinary action. Disciplinary consequences depend upon the seriousness of the violation and the student's prior disciplinary record. Consequences will range from a verbal warning for minor misconduct up to and including expulsion for the most serious offenses. Behavior that also violates the law may be referred to law enforcement authorities.

Article 4 - Expectations

The following is a summary of M.S.A.D. #6 expectations for student behavior. In many cases, the Board has adopted policies that address these expectations in greater detail. Students, parents, and others should refer to the policies and student handbooks for more information about the expectations and consequences. In case of an inconsistency between the Code of Conduct, Board policies and/or school handbooks, Board policies will prevail.

- A. Violence and Threats
Students shall not engage in violent or threatening behavior. Prohibited behavior includes fighting, assault and/or battery, taking hostages, threats to commit violence against persons or property, or threats, intimidation, or harassment. Violations may result in disciplinary action up to and including expulsion. see (Behavior) (Violence and Threats)
- B. Weapons
Students shall not possess or use weapons of any kind (examples include but are not limited to firearms, explosives, and knives). Students also shall not use any object, although not necessarily designed to be a weapon, to inflict bodily harm and/or to threaten, intimidate, coerce or harass another person (examples include but are not limited to bats, lighters, tools, and toy weapons). Firearms violations will result in expulsion in accordance with state and federal statutes; other weapons violations may result in disciplinary action up to and including expulsion. see (Behavior)
- C. Hazing
Hazing is prohibited. Maine law defines injurious hazing as any action or situation, including harassing behavior, that recklessly or intentionally endangers the mental or physical health of any school personnel or a student enrolled in a public school. No students shall plan, encourage, or engage in such activities in connection with any school program or activity, including extracurricular, co-curricular, and athletic activities. Students who engage in hazing activities are subject to suspension, expulsion, and/or other appropriate disciplinary measures. See (Behavior) (Hazing)
- D. Discrimination and Harassment/Sexual Harassment
Students should not discriminate against other students on the basis of race, color, sex, religion, ancestry, national origin or disability. Nor should students harass one another on the basis of race, color, sex, religion, ancestry, or national origin, sexual orientation, or disability. Sexual harassment is also prohibited. Harassment is grounds for disciplinary action up to and including expulsion. See (Behavior) (Harassment Policy)
- E. Drug and Alcohol Use
Students shall not distribute, possess, use, or be under the influence of any alcoholic beverage, drug, or look-alike substance as described in Board Policy. Violations may result in disciplinary action up to and including expulsion from school. See (Behavior) (Health, Medications)
- F. Tobacco Use
Students shall not smoke, use, possess, sell, or distribute any tobacco products. Violations of this policy may result in disciplinary action up to and including suspension from school. See (Behavior)
- G. Conduct on School Buses
Students must comply with all Board policies and school rules while on school buses. Students who violate these policies and rules on a school bus may have their riding privileges suspended or revoked, and may also be subject to additional disciplinary action, up to and including expulsion, depending upon the particular violation. See (Bus Conduct)
- H. Computer/Internet Use
Students may use school computers, networks, and Internet services only for educational purposes. Students shall comply with all policies and rules governing acceptable use. Unacceptable use may result in suspension or cancellation of computer privileges as well as additional disciplinary and/or legal action. See (E-mail & Internet) (Laptops)
- I. Athletic/Extra Curricular Activities
Students must follow all Board policies and school rules while participating in athletics and extracurricular activities. Students who violate Board Policies and/or school rules may be subject to suspension or removal from the team/activity as well as additional disciplinary action under applicable Board policies and/or school rules. See (Eligibility)

Article 5 - Removal of Disruptive/Violent/Threatening Students

1. Students who are disruptive, violent, or threatening death or bodily harm to others may be removed from classrooms, school buses, or other school property when necessary to maintain order and safety. The staff member who orders the student removed should arrange to have the student escorted to the office or other designated location.

2. If a student does not comply with a staff member's order to leave, the staff member will contact an administrator, or, if not available, another suitable person, who shall respond promptly.
3. Staff members should not use force or restraint, except only to the minimum extent necessary to protect any person from imminent physical harm. Staff members are not required to take action that puts them at risk of serious injury.

The responding administrator will take appropriate action. If the student fails to obey verbal directions force or restraint may be used only to the minimum extent necessary to protect any person from imminent physical harm or to quell a disturbance. Whenever practicable, law enforcement should be called to restrain or physically remove the noncompliant student. The administrator may invoke the school unit's crisis response plan if appropriate. (See Behavior, Threat to Live policy)

Article 6 - Special Services

1. Referral. The school unit has adopted policies and procedures for determining when a student shall be referred for special services. (See Special Ed./Section #504 Information and Referrals)
2. Review of Individual Educational Plan. The school shall schedule an IEP meeting to review the IEP of a student who has been removed from class when: a) school officials and/or the parent believes the student may present a substantial likelihood of injury to himself/herself or others; b) The class removals are sufficient to constitute a change in the student's special education program; or c) school officials or the parent believes that the student's behavior may warrant a change in educational programming.
3. Time Out Rooms and Therapeutic Restraint. M.S.A.D. #6 also has established a policy on the use of time out rooms and therapeutic restraints as required by Maine statute.

Article 7 - Referrals to Law Enforcement Authorities

The Superintendent and administrators have the authority to seek the assistance of law enforcement authorities when there is a substantial threat to the safety of the schools, students or staff. The Superintendent/administration may also inform law enforcement authorities when they have reason to suspect that a student or staff member may have violated a local, state, or federal statute. All serious offenses, as determined by the Superintendent, must be reported to law enforcement authorities.

Article 8 - Dissemination of System-Wide Code of Conduct

The System-Wide Student Code of Conduct shall be distributed to staff, students, and parents through handbooks and/or other means selected by the Superintendent and building administrators.

Legal References: 20-A MRSA, §§254 (11); 1001 (15)

Administration

Bonny Eagle Middle School is managed by three administrators, Mr. Harris, Building Principal, and Mr. Oyster and Mr. Vacchiano, Assistant Principals. They can be reached by calling 727-9227.

After School

Unless they have been assigned a detention, students may stay after school, but only if:

- They are working directly with a staff member.
- Have made home arrangements and permission in advance
- Have a signed bus pass

During this time they must be with a responsible adult from the school staff. Under no circumstances may a student leave school grounds while staying after school unless he or she is participating in a BEMS sport or activity and is under the direct supervision of a staff member. For health and safety reasons skateboarding, hoverboards, rollerblading, or roller skating is not permitted on school grounds.

Students wishing to stay after to watch a game must do the following:

- *Bring in a note from home
- *Get a teacher to supervise them until game begins.
- *Bring note to office, sign the after school register, and gets a bus pass from the secretary

The Learning Lab is available Tuesday through Thursday. Students should sign up one day ahead at <https://docs.google.com/a/bonnyeagle.org/forms>.

For safety reasons BEMS students are not permitted to go directly to the high school at the end of the day unless they provide a written note by their parent/guardian to the Principals office.

Any student who abuses after school privileges will not be allowed to stay after school unless they have special permission from an administrator. Parents of that student will be notified of this restriction.

An activity bus leaves school at 4:05 P.M. on Monday through Thursday. Students must take this bus or leave with their parents before the bus departs. Please note, these bus routes do not always drop students off at their usual stops. Students may have to walk from central drop-off points.

Athletics/Physicals (*District Policy JJI; JJIA-A*)

In order to participate in school athletics (middle and high school levels), your student **MUST** have had a physical examination by a licensed physician or nurse practitioner and be medically cleared to participate. Written documentation must be provided to the school prior to the student participating in interscholastic athletics. The physical examination **MUST** have been completed within the last 2 years.

Attendance (*District Policy JEAA*)

At BEMS all absences are documented as excused or unexcused.

Maine state law allows absences for the following reasons: 1. personal illness, 2. appointments with health professionals, 3. observance of religious holidays, 4. family emergencies, and 5. planned absences for personal or educational purposes which have been approved, in advance, by an administrator.

Students are considered habitually truant if they are:

1. Between seven years of age up to grade 6 and have acquired the equivalent of 7 full days of unexcused absence, or 5 consecutive school days of unexcused absence during a school year.
2. In grades 7 - 12 and have acquired the equivalent of 10 full days of unexcused absence, or 7 consecutive school days of unexcused absence during a school year.

Students who are truant are liable for disciplinary action by the school. They are also subject to prosecution under Maine law (sec.8 20-A, MRSA §5051-A, sub-§1)

When school is in session, students must be in attendance for a minimum of three hours to participate in any sport or activity. The only exception would be for home-schooled students. This provision includes meetings, practices, dances, concerts, and competitions. Exceptions will be made for school-sponsored field trips, bereavement, and doctor or dental appointments with a note. Special exceptions may be allowed at the discretion of the Administrators.

When families wish to have their children excused for family trips, requests should be written to the principal in advance. Students are expected to make up the work they miss within two weeks of their return.

When your child needs to be absent, please call our attendance office at 727-9216 before 9:00 A.M.. If you do not, you will need to send a written excuse with your child when he or she returns to school. This note must be given to the office. At that time the attendance will be updated from unexcused to an excused absence as determined by Maine Law. Please allow twenty-four hour notice for request of missed work.

Bonny Eagle Middle School has an automated call system that contacts parents when students are absent. If you find you are

not receiving calls, please contact our attendance office at 727-9216 so we can make sure we have the necessary information to notify you.

Awards

Bonny Eagle Middle School recognizes academic achievement and good citizenship in many ways. Special awards given to students include the following:

Larry Kellett Music Award - This award recognizes an 8th grade band member and an 8th grade chorus member who have been outstanding for the past three years.

Dr. Paul Vincent Award - This award is given to a Pathfinder student who has: (1) demonstrated significant academic and/or behavioral improvement; (2) demonstrated a commitment to the Pathfinder program through regular attendance at school and training sessions; (3) exhibited leadership skills during Pathfinder training and expedition; and, (4) demonstrated good citizenship by representing their school and the pathfinder program in an appropriate and positive manner.

Frank Stocks Citizenship Award - This award is presented to one eighth grade boy and one eighth grade girl who are consistently cooperative, helpful, courteous and dependable. They have respect for themselves as well as for others and have a positive attitude and influence on others. All nominees receive a certificate. The two finalists are awarded a Citizenship plaque.

Scholar - Athlete Award - This award is named after George Libby. It is given to one boy and one girl who excel in both academics and athletics.

Secretary of State's Eighth Grade Citizenship Award - This award recognizes one 8th grade student from each Maine school who demonstrates the qualities of active participation in civic or community activities, good scholarship and school involvement.

Thomas Day Most Improved - This award is given to recognize a student who improved the most from grade 7 to grade 8.

The Mark Norton English Language Arts Award – This award is given to a student who exemplifies the following criteria: demonstrates an interest in the craft of writing, strives to constantly improve their writing with the understanding that writing is a process that is never complete, exhibits a curiosity for words, reads for personal enjoyment and growth, thoughtfully discusses their interactions with reading, and has a strong understanding of mechanics and artful structure of language.

Mary Ellen Schaper Performing Arts Award - This award recognizes one 8th grade student that was a member of the Drama Club for all three years, assumed a leadership role (formally or informally), had consistent attendance and fulfillment of their role/duties, went above and beyond to help others, was a good role model for the 6th and 7th grade Drama club members, showed flexibility and poise in dealing with unforeseen circumstances and exhibits extraordinary ability in their role/job.

Backpacks

Students may use backpacks to bring books and possessions to and from Bonny Eagle Middle School. Students must store them in their lockers at all times while they are in the building. This includes drawstring bags.

Behavior (District Policy JK; JICK; JICK-R)

Every student is entitled to attend school free from bullying, harassment, threats, or fear. Students who bully or harass others will be referred to a building or district level harassment officer for consultation and appropriate consequences will be rendered.

Our expectations for proper school behavior are reasonable and based on common sense and/or adoption of (PBIS), Positive Behavior Intervention and Supports. They focus on three cardinal rules: Respect yourself, Respect others, and Respect property.

Our discipline system is based on due process and has a beginning, middle, and end. It is intended to help students change inappropriate behaviors as they face consequences that become increasingly more severe. These measures range from restorative practice, to informal talks with the student, to phone calls home, to after school detentions, to different forms of suspension, and, in extreme cases, to expulsion from school. The following is a hierarchy of examples of unacceptable behaviors and some possible consequences for them.

Level I Behavior infractions at this level are almost always intermittent and not considered serious. They are usually handled by the teacher who is present, and, in some cases, parents may be called as well. These offenses are duly noted or recorded so that the teachers will know when violations are becoming too repetitive. These records are eliminated from the teacher files at the end of each quarter.

Examples of Level I violations include, but are not limited to, the following infractions: disrupting class, failing to do required work, minor cheating or copying someone else's work (first offense), running in the halls, participating in inappropriate public displays of affection, inappropriate language, wearing hats, minor dress code violations and using electronic devices in school without teacher permission for a class activity.

Consequences of Level I violations include, but are not limited to, informal talks, warnings, short time-outs in another room or hall, calls home, teacher detention, loss of privileges for special activities, and conferences with other school officials.

Level II Behavior infractions at this level are more serious or chronic. As in Level I, these matters are usually handled by the teacher who is present as well. They are recorded for future reference and contact with home is always established at this point. Depending on the nature of the offense, a referral may also be made to the appropriate administrator.

Examples of Level II violations include, but are not limited to, the following infractions: minor disrespect to others; minor computer violations; roughhousing or horseplay; frequent tardiness; class-cutting; failing to attend teacher detention; forging materials; possession of inappropriate reading materials; harassing other students; bullying; minor violations of inappropriate touching; inappropriate public displays of affection; minor vandalism; minor theft (taking a pencil, notebook, etc.); chronic or more serious dress code violations; minor religious, racial, ethnic, or sexual harassment; and extended patterns of Level I offenses.

Consequences for Level II violations include, but are not limited to, an informal warning, a conference with a school official, a call or conference with parents, teacher or office detention, restitution, loss of special activity privileges, and in-school suspension.

Level III Behavior infractions at this level are serious and always require parent/guardian notification. In most cases referrals to appropriate administrators are made as well. At this level instances are recorded and kept in the main office as reference for the remainder of the school year.

Examples of Level III violations include, but are not limited to, first offenses to the following infractions: chronic computer violations; leaving school grounds; chronic or more serious examples of inappropriate touching; bullying; fighting; threats to life; theft; serious vandalism; possession of lighters or matches, possession of tobacco in any form; possession of drug paraphernalia; possession, use, or being under the influence of alcohol; possession, use, or being under the influence of drugs (including prescription and nonprescription drugs - please see: Medications); possession of fireworks or incendiary devices; possession of weapons or any instrument used as a weapon; possession of stink bombs; hoe-downs; serious disrespect or insubordination to any school official; posting a false alarm; and finally any serious or repeated pattern of religious, racial, ethnic, or sexual harassment at school or during school-sponsored activities.

Consequences for Level III offenses are serious and include, but are not limited to, office detentions, conferences with parents, loss of privileges, restitution, in-school suspension, or out-of-school suspension. Please Note: For health and safety reasons at Bonny Eagle Middle School, a one to ten day suspension is required for students who make a threat to life; participate in a fight; possess tobacco, drugs, alcohol, fireworks, devices that could be used to terrorize, or weapons at school or during school-sponsored activities. When the administrator handling the offense believes that state law has been violated, the Buxton Police will be advised. Parents will be notified when such reports are made and have the right to be present when their child is being questioned by the police.

Level IV Behavior infractions at this level are the most serious. They require referral to a principal, parents, and other responsible authorities. Depending on the time, place, and manner of the offense, the Superintendent of Schools may require an expulsion hearing before the M.S.A.D. #6 Board of Directors.

Examples of Level IV offenses include, but are not limited to, serious computer violations; repeated referrals for leaving

school grounds; gross insubordination; gross disrespect to others; bullying; fighting; repeated or very serious incidences of inappropriate touching; threats to life; bomb threats (including educational and legal consequences); false alarms; theft; serious vandalism; possession or use of dangerous weapons; possession of a device that could be used to terrorize; possession, use, or being under the influence of alcohol or drugs (including prescription and nonprescription drugs - please see: Medications); possession of drug paraphernalia, or tobacco in any form; repeated referrals for fighting; repeated and serious referrals of religious, racial, ethnic, or sexual harassment at school or during any school-sponsored activity.

Consequences for Level IV offenses are the most severe. After an administrator determines that a student has committed any of these offenses, that individual will be asked to pay restitution (when applicable), suspended up to 10 days, and referred to the Buxton Police if a state law is broken. Please note: Under federal law and M.S.A.D. #6 Board Policy any student who possesses a gun or distributes drugs or alcohol to other students shall be referred to the Board of Directors for an expulsion hearing. Also a second offense involving any student who possesses or uses alcohol, drugs, or drug paraphernalia, or is under the influence of alcohol or drugs at school or during any school-sponsored activity will be referred to the Board of Directors for an expulsion hearing. Finally, any student who engages in a second serious fight or chronically exhibits other behaviors which could reasonably be considered detrimental to the peace and usefulness of BEMS will be referred to the Board of Directors for expulsion. Under federal law any student who possesses a firearm or causes injury or accompanies use of a weapon with a threat to cause injury will be referred to the Board of Directors for an expulsion hearing.

Note: Anytime after 2 suspensions students may be asked to meet with parents, middle school administrators, and the superintendent or the assistant superintendent to determine whether the student will be brought to the Board of Directors for an expulsion hearing.

Breakfast

Breakfast is available daily. Stations are set up in the school entrance and in the cafeteria.

Bullying (District Policy JICK)

Under MSAD#6 Board Policy (NEPN/NSBA code:JICK) bullying is the repeated exposure of a person to negative actions intended to inflict injury or discomfort.

For the purpose of this policy, “bullying “ means any physical act or gesture or any verbally, written, or electronically communicated expression that:

- A. reasonable person should expect will have the effect of:
 - 1. Physically harming a student or damaging a student’s property;
 - 2. Placing a student in reasonable fear of physical harm or damage to his/her property; or
 - 3. Substantially disrupting the instructional program or the orderly operations of the school; or
- B. Is so severe, persistent, or pervasive that it creates an intimidating, hostile educational environment for the person who is bullied.

Principals will consider time, place, and manner of each offense. After a proper investigation and in accordance with applicable state and federal laws, they may discipline, suspend, and/or recommend for expulsion students who violate this policy. (see Harassment)

Bullying can be reported to any staff member, the Administrator’s office, or online via the BEMS website.

Bus Conduct (District Policy JICC; JICC-R)

For health and safety reasons, students are expected to follow the rules explained by the bus driver and listed in the Bus Regulations for M.S.A.D. #6 Students. Chronic offenders will have their riding privileges suspended in accordance with district bus policy.

Bus Policy - Any student not demonstrating safe, responsible and respectful behaviors while riding the bus will be subject to the corrective action process below:

- 1. Verbal reminder.
- 2. Private talk between the driver and student.
- 3. Seat reassignment.
- 4. Courtesy telephone call to parent/guardian.

5. Parent Notification Form.
6. Bus Conduct Report.

The driver will work together with the student and parent/guardian to teach appropriate bus riding behavior. A conduct report will be submitted to the school if the student's behavior escalates beyond the driver's control or if a major offense occurs.

Major offenses include, but are not limited to:

1. Drugs (including, but not limited to alcohol, cigarettes and chewing tobacco)
2. Fighting (trying to intentionally hurt someone).
3. Weapons, dangerous objects, explosive devices, lighters and matches.
4. Threats/bullying (verbal and physical threats).
5. Sexual harassment.
6. Throwing objects inside and or outside bus windows.
7. Profane language used directly toward driver.
8. Unauthorized use of emergency data.

The school administrator will issue consequences and may use the guidelines below. If a student is suspended from the bus, it is the responsibility of the parent/guardian to transport the student to and from school.

In addition, please note that the school bus is considered an extension of the school. Therefore the same school rules and consequences will apply for serious infractions including, but not necessarily limited to the following violations: bullying, harassment, fighting (determined by a school administrator), tobacco, drugs, and alcohol.

Bus Passes (*District Policy EEA*)

Bus passes will not be issued to students to go to another location other than their own. Students staying after school must have a signed late-bus pass in order to ride the activity bus.

Cafeteria Expectations

BE Safe

*Keep hands, feet, and food to yourself *Walk at all times

BE Responsible & Productive

*Stay in assigned seating area

*Clean up after yourself

*Follow adult directions

*Recycle, compost and dispose of trash properly

BE Polite & Respectful

*Use appropriate noise levels

*Use appropriate language

*Be polite

When students are being signaled to be quiet for an announcement, please listen. As a rule, students may not bring food or drink, except bottled water, out of the cafeteria. Students should be courteous to all students and staff members.

The School Nutrition Program has an accounting system that allows parents to prepay into individual student accounts. Monday is the primary money collection day. Prepayment envelopes returned after 9:30 a.m. will be credited on the following day.

School Lunch Forms: In addition to the a-la-carte selections which children may purchase, regular school lunch and breakfast are available. A letter, along with the new school year application, is sent home with the prices included on the first

day. You may also download an application form from the district website.

If you feel you are eligible for free or reduced lunch rates, we encourage you to complete the application and return it to school. All applications are kept confidential.

Canine Patrols (*District Policy JIH-R*)

Under Administrative Board Rule NEPN/NSBA: JIH-R, the Superintendent may authorize canine patrols to take place anywhere on school property if he/she deems it advisable to maintain school safety or if there is a reasonable suspicion that drugs, weapons, and/or other illegal substances or items will be found. Canine patrols may include school lockers and/or student vehicles in school parking lots.

Cell Phones (*District Policy JFCK; JFCK-R*)

Students must have cell phones off and put away in their lockers during school hours, unless the student is in attendance in the capacity of an active member of a volunteer fire fighting organization or a volunteer emergency medical service organization. A staff member who discovers a student in possession of a cell phone, in violation of this school expectation, may confiscate this device.

Cheating

(See Plagiarism)

Co-Curricular Activities Offered*

Baseball, Spring, Gr. 7 & 8 Boys

Basketball, Winter I, Grades 7 & 8 Girls

Basketball, Winter I, Grade 7 & 8 Boys

Field Hockey, Fall, Grades 7 & 8

Cheering, Winter I, Grades 7, & 8

Civil Rights Team, Grades 6, 7, & 8

Community Service, Grades 6, 7, & 8

Cross Country, Fall, Grades 6, 7, & 8

Drama, Fall, Grades 6, 7, & 8

History Day, Spring

Indoor Track, Winter II, Grades 6, 7, & 8

Lacrosse, Spring, Grades 7 & 8 Boys

Lacrosse, Spring, Grades 7 & 8 Girls

Math Team, Grades 6, 7, & 8

Newspaper, Grades 6, 7, & 8

Outdoor Track, Spring, Grades 6, 7, & 8 Girls & Boys

Soccer, Fall, Grades 7 & 8 Girls

Soccer, Fall, Grades 7 & 8 Boys

Softball, Spring, Grade 7 & 8

Student Council, Grade 6

Student Council, Grades 7 & 8

Wrestling, Winter II, Grades 6, 7, & 8

Yearbook, Grades 6, 7, & 8

*Information on each of these activities will be provided through announcements during homeroom.

*All sports participants and activities will be given a seasonal late bus pass.

** With the exception of those who are home-schooled, when school is in session, students must be in attendance a minimum of three hours the day of any sport or activity in order to participate that day. This provision includes meetings, practices, dances, concerts, and competitions. Exceptions will be made for school-sponsored field trips, bereavement, and doctor's or dental appointments with a note. Special exceptions may be allowed at the discretion of the principal.

Co-Curricular Clubs

Co-curricular clubs are pay to play activities. All BEMS school rules and eligibility requirements are applicable and must be followed. The following clubs are current clubs.

Swimming, Grades 6, 7, 8

Counseling

A school counselor is assigned to each grade and the counselor loops with the students through the middle school. These three counselors, and a full-time social worker are available to assist with any in-school or out-of-school problems that a student wishes to discuss.

Generally, students meet with the counselors individually. However, the counselors may invite students to meet in small groups when they feel a group experience would be helpful.

Contacts with the counselors are usually initiated by students. However, parents should feel free to call if they have any questions or would like some assistance.

Counselors also provide Tier 1 Guidance classes as part of the Allied Arts rotation. These classes focus on academic, personal/social, and career development competencies.

BEMS also offers limited social work opportunities to help students access their education.

Crisis Response Plan

Bonny Eagle Middle School has worked closely with state and local law enforcement officials, fire and rescue personnel, and other schools in our district to develop a comprehensive crisis response plan. In accordance with its provisions our school conducts routine safety drills throughout the year. Students are expected to cooperate with teachers and follow their instructions during these drills.

Daily Schedule

The regular school day at Bonny Eagle Middle School begins at 7:10 and ends at 2:15. Parents should not leave their children at school before that time. Students must be in homeroom by 7:30 am.

**Students who stay after school to participate in activities should always be under the direct supervision of a teacher. (See After School)

Dances

Dances and activities are a privilege. Evening dances are held each year for students in seventh and eighth grade clans only. Because of limited capacity, guests from other schools are not allowed to attend. Dances are from 6:30 - 8:30 p.m. Parents are reminded it is expected that children are picked up promptly at 8:30 p.m.

After school dances are held for students in grade six from 2:15 – 4:00 p.m. Students should take the activity bus home after

the dance or be picked up by a parent by 4:00 p.m.

With the exception of those who are home-schooled, when school is in session, students must be in attendance for a minimum of three hours the day of any sport or activity in order to participate that day. This provision includes meetings, practices, dances, concerts, and competitions. Exceptions will be made for school-sponsored field trips, bereavement, and doctors or dental appointments with a note. Special exceptions may be allowed at the discretion of the principal.

Dress Code

At Bonny Eagle Middle School we believe that proper dress helps foster an atmosphere which is conducive to learning. The health and safety of all our students is another primary concern. Although most neat appearing apparel is acceptable for school wear, exceptions are made for clothing or accessories that could, by themselves, cause a distraction for teaching or learning, jeopardize the health or safety of students, promote illegal drugs or alcohol, or show language or messages that are inappropriate for school. We ask that parents assist their children and adhere to the guidelines listed below:

Clothing and Dress

Generally, coats and outside clothing should not be worn in classrooms under ordinary circumstances.

Tops with spaghetti straps are not appropriate for students to wear at school. Low cut shirts, low cut blouses, pajamas, and tight fitting clothing are not appropriate for school. All shirts and blouses must cover the midriff and avoid exposing undergarments or body parts. Any clothing with large holes or tears which expose under garments is also inappropriate.

Shirts, hats, (except for religious or medical reasons) or other items such as key chain tags are not allowed if they advertise alcoholic beverages, tobacco, drugs or gang affiliation. All sexual, violent, or otherwise inappropriate pictures or printed messages are also prohibited.

Shorts and skirts should be of reasonable, modest length. Wearing spandex or lycra shorts or pants is discouraged except when worn under other shorts or skirts. Leggings must not be see-through.

Hats (except for religious or medical reasons) and other head coverings may be worn outside school buildings only. These must be removed anywhere inside the building.

Accessories Footwear with rollers (ie: heellies, wheelies), spiked jewelry, large chains, or other such jewelry that can pose a safety hazard to students should not be worn at school. Wallet chains must be used appropriately. If they are used improperly, they will be confiscated and will only be returned to the student's parents.

Early Dismissal

Students are not allowed to leave school during the day unless a parent or someone who has the parent's permission picks them up at the main office. Students may be allowed to leave on their own only if a parent has made a specific request in writing. This request should be turned in to the main office. For appointments during the day, students should bring in a written request to the office. A pass for dismissal will then be issued. The student shows the pass to their teacher and is allowed to report to the office at the time indicated. This will ensure that your student is ready and waiting for you when you arrive to sign them out. School dismissal is at 2:05. To maintain safety, it would be helpful for parents to pick up their child at dismissal time, not before, unless there is a medical appointment or emergency situation. Your attention to this will provide for a safe learning environment.

Parents or guardians taking children from school for any reason must sign students out in the main office. This procedure is in effect until 4:00 p.m.

In special situations after consultation with a building level administrator, students may also be dismissed with individuals listed as an emergency contact.

Electronic Devices, Headsets, Radios, Laser Lights

Although we encourage students to not bring certain items to school, upon entering the building cell phones, music players, ear buds, radios, headsets, portable gaming consoles, cameras, etc. must be stored in backpacks or lockers. They may not be used in school without the express permission of a classroom teacher.

For health and safety reasons, students may not bring laser lights to school, unless being used under the supervision of a teacher for a class project.

Eligibility for Sports & Activities

Participation in interscholastic activities is a privilege that carries responsibility to self, classmates, school and community.

Students are expected to be in solid academic standing and meeting school expectations in order to participate. Any student who is not demonstrating these behaviors may be subject to being placed on probation.

Interscholastic requirement: students must receive a 2 or better for all Guiding Principles on their prior trimester report card and be receiving a 2 or better in all Guiding Principles in the current trimester prior to making the roster. Students who do not meet the Guiding Principle requirement may try out for an interscholastic activity but will not be placed on the roster until the student meets the necessary requirements.

Students who make a team or are participating in an activity, such as drama, may not quit in the middle of the season to join another club or activity.

When uniforms are issued, team members are expected to take good care of them and return them in good condition at the end of the season. Students with uniform or financial obligation to the athletic department will not be allowed to participate until given permission from the athletic director.

Prior to participating, interscholastic athletes are required to have: a physical examination every two years and a record of the physical examination on file with Health Services.

E-mail and Internet (*District Policy IJNDB*)

The MSAD #6 homepage address is: <http://www.bonnyeagle.org>

Important information can be found on our home page such as teachers and clans, lunch menus, sports and activities. Parents can also access their children's grades through our Parent Portal feature. (see Parent Portal) Individual clans have links inside the BEMS link on our Home Page. Some of these sites have important clan announcements and homework assignments.

Teachers and staff at BEMS may be found on our middle school link.

The use of the E-mail and Internet is a privilege. Inappropriate use will result in a cancellation of those privileges. The accepted rules of network etiquette include, but are not limited to the following:

- *Never share your password with another student.
- *Be polite: Do not make threats or get abusive in your messages to others. (Violators are subject to prosecution.)
- *Use appropriate language. Do not swear or use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.
- *Do not use the network in such a way that would disrupt the use of the network by other users.
- *Do not vandalize the computers or system in any way.

If an M.S.A.D. #6 user violates any of these provisions, his or her account may be terminated and future access could possibly be denied.

Food

Consumption of food and beverages (with the exception of bottled water) is not permitted in the halls during school hours. (see Cafeteria or Hallway Expectations) In special circumstances, to promote learning, a teacher may waive this rule inside his/her own classroom. **For no reason should food or beverage be consumed near computers or laptops.** For health and safety reasons no glass bottles are allowed in school.

Fundraisers (*District Policy JJE; JJE-R; JL*)

The M.S.A.D. #6 Board of Directors recognizes fundraising for student activities can be a positive educational experience; and therefore, should be done by the students who will directly benefit from the funds raised. The purpose for which a fundraising project is undertaken shall be related to a specific educational program. It shall not be in the category of materials, equipment, or activities which are considered basic to the educational program and normally funded by the District, unless approved in advance by the Superintendent of Schools or the Board of Directors.

Since fundraising is not basic to the educational curriculum, on-task school time will not, as a rule, be used to plan or execute fundraising activities. The most educationally beneficial means of fundraising involves student talents and interests. Door-to-door sales or the sale of commercial products shall be prohibited. Each request to undertake fundraising must name a faculty advisor and state explicitly the goal and value of the activity or material to be funded.

Funds or contributions from community organizations or individuals will be accepted for approved projects or materials.

At BEMS all clans may hold one fundraiser, subject to principal and superintendent approval.

The sale of foods of low nutritional value described in MSAD #6 Wellness Policy are not permitted during the regular school day.

Gambling/Game Cards

All forms of gambling are prohibited in school.

Gifted and Talented Program (GATES) (*District Policy IHBB*)

Gifted And Talented Education Services (GATES) program in MSAD #6. GATES is a comprehensive K-12 program of formal and informal services provided to effectively nurture the learning needs of those highly able children who differ markedly in their cognitive and affective functions. GATES complies with the state mandated requirements for gifted programs.

The mission of the GATES program is to identify and meet the academic and emotional needs of gifted children. The GATES staff designs and provides opportunities that address both academic and social-emotional needs through acceleration, enrichment and guidance.

Beginning in grade three, screening of all students takes place using objective data from the Northwest Educational Assessment (NWEA), which measures achievement in Reading and Math), and the Cognitive Abilities Test (CogAT), which measures cognitive reasoning. This is in addition to subjective data gathered through teacher nomination, parental input, and continued observation by the professional GATES staff. The district Child Study Team is convened annually to review all data collected and to identify students entering fourth, sixth and ninth grades. The GATES staff considers referrals of students who are new to the district or for whom we have new information. Parents may contact GATES staff at any time to discuss or to appeal the decision of the Child Study Team with regard to their child. Parental permission is required in order for students to receive formal GATES services.

Grade Reporting System

This model is designed to help schools create efficient and effective systems that will ensure all students graduate prepared to succeed in the college, careers, and communities of the 21st century. For this reason, our model is focused on prioritizing and assessing the most critically important knowledge and skills, while also balancing high academic standards with the need for flexibility, responsiveness, and creativity in the classroom. Teachers have grade level performance indicators for each content area and assessments are being developed, implemented, and revised.

Parents have access to their children's ongoing progress through the parent portal, and the length and level of detail of these reports will demonstrate the student's knowledge and skills within each content area. Parent Teacher Conferences will be held twice a year. Report Cards will be available one week after the end of the trimester.

Trimester end dates are as follows: 11/30, 3/14, 6/14

Teachers will report on progress using Exceeds, Meets, Partially Meets, and Does Not Meet

Hallway Expectations

BE Safe

*Keep hands, feet, and belongings to yourself

*Walk at all times

BE Responsible & Productive

*Have permission to be out of class

*Store all non-essentials in lockers between 7:25-2:00

*Laptops should be in cases and zipped when not in use

*Open containers of food and clear liquids are allowed in cafeteria and within classrooms with adult permission

*Keep locker area and hallways clean

BE Polite & Respectful

*Move quietly and directly to your destination

*Walk on the right side of the hall

*Stand against the wall while waiting to get into a classroom or when getting a drink of water

Harassment Policy - 4 step process

We want to create a safe learning environment at Bonny Eagle Middle School. All forms of harassment (sexual, religious, racial, and ethnic) are prohibited. Generally, when individuals harass others, the following steps are taken:

Step 1. Student informs teacher and the teacher intervenes. If harassment continues;

Step 2. Student(s) involved referred to administrator

*Meeting with student(s) involved - together or separate

*Discuss/review harassment policy, implications

*Discuss expectations, plan for future

*Parents of students involved notified by an administrator

*Formal discipline (at discretion of administrator)

If harassment continues;

Step 3. All of the above, but meeting involves person(s) doing harassing, with parents, district harassment officer, and/or someone from law enforcement to explain legal implications, rights. Usually a more formal discipline. If harassment continues;

Step 4. Above repeated, victim's parents informed by law enforcement of legal rights (file complaint, restraining order). Can suspend for up to 10 days.

In serious instances, steps 1, 2, or 3 could be eliminated, at the discretion of the administrator or the harassment officer. (see Bullying)

Hazing

Maine statute defines injurious hazing as "any action or situation, including harassing behavior, that recklessly or intentionally endangers the mental or physical health of any school personnel or a student enrolled in a public school."

It is the policy of the Board that injurious hazing activities of any type, either on or off school property, by any student, staff member, group or organization affiliated with this school unit, are inconsistent with the educational process and shall be prohibited at all times.

No administrator, faculty member, or other employee of M.S.A.D. #6 shall encourage, permit, condone, or tolerate injurious hazing activities. No student, including leaders of student organizations, shall plan, encourage, or engage in injurious hazing activities.

Persons not associated with M.S.A.D. #6 who fail to abide by this policy may be subject to ejection from school property and/or other measures as may be available under the law.

Administrators, faculty members, students, and all other employees who fail to abide by this policy, may be subject to disciplinary action, which may include suspension, expulsion, or other appropriate measures. In the case of an organization affiliated with M.S.A.D. #6 which authorizes hazing, penalties may include rescission of permission for that organization to operate on school property or to receive any other benefit of affiliation with the school unit.

These penalties shall be in addition to any civil or criminal penalties to which the violator or organization may be subject.

The Superintendent shall assume responsibility for administering this policy. In the event that an individual or organization disagrees with an action - or lack of action - on the part of the Superintendent as he/she carries out the provisions of this policy, that individual or organization may appeal to the Board. The ruling of the Board, with respect to the provisions of this policy, shall be final.

Health (District Policy JRA; JICH; EBAA; JLCD; JLCB; JLCD-R; JLCD-A; JLCD-E2)

OSHA regulations restrict the use of many chemicals, cleaning agents, and other substances in school. Therefore, for health and safety reasons Bonny Eagle Middle School does not permit students to bring spray bottles and/or cans to school. This would include perfumes, colognes, etc. A MSDS notebook is kept in the main office and custodial office as a reference for all chemicals kept in the building.

Immunizations Requirements:

The Maine immunization program, Division of Disease Control's immunization requirements for students are the following immunizations:

Diphtheria/Tetanus/Pertussis (DTP): Five doses of any DTP containing vaccine or DT (pediatric). If the fourth dose was administered on or after the fourth birthday, then only four doses are required. The first dose must be administered at least six weeks after birth. The first three doses must be given at least four weeks apart and the fourth dose must be given at least six months after the third dose.

Td (Adult) may be substituted for DTP containing vaccine for non-immunized or incompletely immunized students who have reached the seventh birthday. If administering Td (Adult) vaccine, only three doses are required, with the first two doses given at least four weeks apart and the third dose given six months after the second. The first dose given after age seven should be a Tdap vaccine.

Tetanus/Diphtheria/Pertussis (Tdap): Effective for the start of school year 2017, one dose of Tdap vaccine is required for children entering 7th grade.

Measles/Mumps/Rubella (MMR): All students in grades kindergarten – 12 shall be immunized against measles, mumps, and rubella with two doses of MMR vaccine, provided the first dose is administered no sooner than 12 months of age and at least four weeks separate the two doses.

Poliomyelitis: Four doses of oral polio vaccine (OPV). The first dose of OPV must be administered at least six weeks after birth, with subsequent doses given at least four weeks apart. The fourth dose is not needed if the third dose is given on or after the 4th birthday.

or

Four doses of inactivated polio vaccine (IPV): The first dose of IPV must be administered at least six weeks after birth, with subsequent doses given at least four weeks apart. The fourth dose is not needed if the third dose is given on or after the 4th birthday. An all-IPV schedule is the preferred schedule for routine polio vaccination, including children who began the series with OPV. If a child receives both types of vaccine, four doses of any combination of IPV or OPV by four through six years of age is considered a complete polio vaccination series.

Varicella: One dose of varicella vaccine is required for children in grades kindergarten through 12. Any such immunizing agent must meet the standards for such biological products as are approved by the United States Public Health Service.

Quadrivalent meningococcal conjugate vaccine (MCV4): Effective for the start of school year 2018, one dose of MCV4 is required for children entering 7th grade. Any child entering 12th grade is required to receive two doses of MCV4. The first dose shall have been received on or after the 11th birthday, and the second dose shall have been received on or after the 16th birthday, at least eight weeks after the first dose. If the first dose is administered when the child is 16 years of age or older, only one dose is required.

The BEMS Health Services Staff is available for any questions or concerns about your child's health and well-being.

Medication:

“Medication” means prescribed drugs and medical devices that are controlled by the U.S. Food and Drug Administration and are ordered by a health care provider. It includes over-the-counter medications prescribed through a standing order by the student's health care provider.

Although MSAD 6 discourages the administration of medication to students during the school day when other options exist, it recognizes that in some instances a student's chronic or short-term illness, injury, or disabling condition may require the administration of medication during the school day.

In the event that no reasonable alternative exists, a parent/guardian may request in writing that medication be administered to the student during the school day. The parent will obtain a copy of M.S.A.D. #6's **Permission to Administer Medication in School** form from the school nurse. This form must be completed by the parent and health care provider prescribing the medication and returned to the school before any medication, including prescribed and non-prescribed “over-the-counter” medications (such as Tylenol/Acetaminophen or Motrin/Ibuprofen/Advil) will be administered at school. If the nurse has any questions or concerns, he/she will contact the parent and/or health care provider, as appropriate. The nurse may consult with the building administrator and/or school physician as necessary to resolve the situation.

Any change in a medication order requires the completion of a new Permission form. Requests are valid for the current school year only.

The parent is responsible for notifying the school nurse if a medication is discontinued and removing any remaining medication. All medications not removed by the parent at the end of the school year will be properly disposed of by the school nurse.

The student's parent will deliver any medication to be administered by school personnel to the school in its original container, along with the Permission form. In the event that delivery is not practical, the parent must contact the school nurse to make alternate arrangements.

No more than a 20 day (one month) supply of medication will be kept at school.

Medication records will be maintained as part of a student's health record and made available to parents in accordance with the Board's policy on student education records.

To the extent legally permissible, staff members may be provided with such information regarding medication and its administration as may be in the best interest of the student.

Under special medical circumstances, students may be allowed to possess and self-administer a specific prescription. Any such request will be reviewed and approved or disapproved by the school nurse in consultation with the building administrator and school physician.

A student's authorization to possess and self-administer medication may be limited or revoked by the building administrator

after consultation with the school nurse and the student's parents if the student demonstrates inability to responsibly possess and self-administer such medication.

Sharing, borrowing or distribution of medication is prohibited. The student's authorization to self-administer medication may be revoked and the student may be subject to disciplinary consequences for violation of this policy under the Board's policy on student alcohol and drug use.

M.S.A.D. #6 reserves the right to inspect any medications in a student's possession.

Pediculosis:

In accordance with the Centers for Disease Control and the American Academy of Pediatrics, students with Pediculosis (head lice) no longer need to be excluded from school. In the case of difficult individual cases, the school nurse will develop a plan with the student, the student's family and other staff members as appropriate with a goal of limiting loss of class time.

Latex Policy: M.S.A.D. #6 recognizes allergic reactions to latex have become an increased health risk, sometimes life-threatening. Therefore, no **latex gloves** or **latex balloons** are permitted in schools.

Additionally, M.S.A.D. #6 encourages the purchase of non-latex products.

Animal Policy:

It is the intent of M.S.A.D. #6 to provide a healthy learning environment for all students. The District recognizes that animals have been part of the learning experience at school for many years and they have beneficial and therapeutic effects for some students including acceptance, bonding, caring, and teaching of responsibility. However, for students with certain health conditions, animals can trigger reactions that, in some cases, can be severe. Potential consequences could include allergic reactions, scratches and bites, infections, and infestations.

Vision and Hearing Checks:

School volunteers, under the direction of the school nurse, perform vision checks on all students in grade 7. Any students who do not pass the screening will be rechecked by a school nurse and parents are notified if any concerns are found.

The superintendent may direct the nursing staff to do other screenings.

Homework

Homework is designed to be a practice of what is learned in the classroom. All students should read each day and practice grade level math concepts. Homework is differentiated and any questions regarding homework, please contact teachers directly.

Please allow twenty-four hour notice for requests of missed work.

Illnesses/Injuries at School

Students who become ill or are injured at school should report their problem to any staff member so they can be sent to Health Services. Generally, dismissal for illnesses or injuries will be processed through Health Services.

Insurance

School accident insurance is available for all students at a nominal fee to parents. Information is sent home on the first day of school but can also be obtained at other times of the year by calling the school office.

Internet Use and Internet Safety (*District Policy IJNDB; IJNDB-R*)

Maine School Administrative District 6's (MSAD 6) computers/devices, network and Internet access are provided to support the educational mission of the schools. This policy and the accompanying rules (IJNDB-R) also apply to laptops/devices

issued directly to students, whether in use at school or off school premises. Students are allowed to use privately owned computers/devices at school with prior authorization, provided that they comply with this policy and the accompanying rules.

Compliance with MSAD 6's policies and rules concerning computer/device use is mandatory. Students who violate these policies and rules may, after being given an opportunity to respond to an alleged violation, have their computer/device privileges limited, suspended or revoked. The building administrator will have the final authority to decide whether a student's computer/device privileges will be altered, based on the circumstances of the particular case. Such violations may also result in disciplinary action, referral to law enforcement and/or legal action.

MSAD 6 computers/devices remain under the control, custody and supervision of the district at all times. Technology protection measures are in place and are used for all Internet access. Computer/device and Internet activity by students and adults monitored according to district policy. Students have no expectation of privacy in their use of school computers/devices, whether they are used on or off school property.

MSAD 6 utilizes filtering technology designed to block materials that are obscene or harmful to minors, including pornography. MSAD 6 takes precautions to supervise student use of the Internet and has a plan for the education of minors about appropriate Internet Use, online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response, but parents should be aware that MSAD 6 cannot reasonably prevent all instances of inappropriate computer/device use by students that may violate Board policies and rules, including access to objectionable materials and communication with persons outside of the school.

Students and parents will be informed of this policy and the accompanying rules through handbooks, the school website and/or other means selected by the Superintendent. Parents who do not wish for their student to have Internet access will need to notify the principal in writing.

The Superintendent or his/her designee is responsible for implementing this policy and the accompanying procedures. Additional administrative procedures or school rules governing the day-to-day management and operations of MSAD 6's computer system may be implemented by the building administrators or Technology Director, consistent with Board policies and rules.

Intramural Activities

All students at Bonny Eagle Middle School are encouraged to participate in after school activities. Our school offers programs for boys and girls of different interests and abilities.

There are intramural activities for any 6th, 7th, and 8th grade students who would like to participate. Staff members supervise various intramural activities on many Monday through Thursday afternoons from 2:15 to 4:00 P.M. Students have the opportunity to take the activity buses home at 4:05 P.M. with a bus pass. Students do not need to have a school physical to participate in intramurals but must meet the eligibility requirements. With the exception of those who are home-schooled, when school is in session, students must be in attendance for a full day to participate in any sport or activity. This provision includes meetings, practices, dances, concerts, and competitions. Exceptions will be made for school-sponsored field trips, bereavement, and doctor's or dental appointments with a note. Special exceptions may be allowed at the discretion of the principal.

Students who are not selected for an interscholastic team can transfer to any of several intramural sports being offered during that season.

Intramural activities may include:

Art Club	Health Club	Knitting Club
Science Club	Social Studies Club	Writer's Club
Civil Rights Team	Ski Club	Intramural Tennis
Garden Club	Book Club	Intramural Basketball
Craft Club	Learning Lab	Dance Club
Gaming Club	Chess Club	Global Information Systems

Laptops

All students and parents can be held liable for intentional or negligent damage of the laptop computers. Students who intentionally damage, misuse, or leave the laptops unattended will be held responsible. Consequences include phone calls home, temporary loss of privileges and/or restitution for replacement or repair.

If damage is done to a laptop, parents/guardians will be billed for damages. If fees go unpaid, fees will carry forward from one school year to the next and from school to school. Students will not be allowed to take laptops home until the fees are paid. Students who are responsible for damaging other student's laptop may be held financially responsible for the damage.

All students are expected to use desktops/laptops and follow the MLTI Rules given them at the start of the year and are listed on our school website. Any student visiting or downloading information from inappropriate websites will be subject to appropriate disciplinary actions as stated under the Level 1, 2, 3, or 4 offenses.

Students in grades 7 & 8 are allowed to take home their laptop computer, unless the student has unpaid fees. Under the following Board policy and administrative rules: IJND - School Web Site Policy, IJND-R - Web Site Rule, IJNDB - Student Computer and Internet Use, IJNDC-R - Laptop Take Home Guidelines. Parents who want children to bring home computers must complete an orientation outlining acceptable use. Information about this orientation is sent home with students in the fall.

MLTI Invoicing (District Policy IJNDB-R)

Students will be invoiced in accordance to IJNDB-R for damages not covered under manufacturer's warranty. Once damage has been documented by a third party vendor student's will receive an invoice from the Director of Technology. Students will not be re-issued their MLTI device until payment has been received or payment plan has been established.

Invoice structure:

- *\$100 first damage

- *\$250 second damage

- *Total cost of repair for third damage

- *\$400 for liquid spills

- *\$400 for units that have to be replaced due to extensive damage and units have to be replaced.

Invoice letters, will be sent by the Director of Technology, as soon as a damage report is received, by a third party vendor.

Follow up letters will be sent if payment is not received or the family of the student has not contacted the school or Technology Department to set up a payment plan after 30 days. Students may also develop a plan in which they work off their damage. These plans are at the discretion of the Administrators.

Lockers

Students are advised that all lockers at BEMS are the property of M.S.A.D. #6. For health and safety reasons school officials reserve the right to inspect them at any time.

Students are reminded they should never share their lockers or give their combinations to others. If a student has any difficulty opening or securing a locker, he or she should report the problem to their homeroom teacher, the school custodian, or to the staff in the main office. The school does not accept responsibility for items taken or stolen from lockers.

No School Announcements

During the winter months, if roads are impassable, Superintendent of Schools will close schools for the day. Please check local television or radio stations. Should bad weather or other emergency require the closing of school during regular school hours, please make arrangements for the care of your children should they not find you at home. While it does not happen often, it is sometimes necessary to close school early. **Your child should know what to do if he/she finds no one at home.** The decision to send children to school ultimately rests with the parent. If, in your opinion, school is held and you feel it

would not be safe to ride the bus, please have your child stay home or should you wish, transport your child yourself to school.

Our school district now utilizes a service called Synergy Messenger, which will send personalized voice messages to telephones and/or cell phones, as well as text messages and/or e-mail messages. Parents can specify at which number(s) they wish to receive these messages by informing school staff or through the Synergy Parent Portal.

Parent and Community Council

The Parent Community Council meets periodically throughout the year. Meetings are held at 6:30 p.m. at the middle school. Meeting times will be posted on the Infinite Campus Parent Portal.

Parent Conferences

Parent conferences are held in the fall and early winter of each year. Scheduling conferences are done online and notices to parents/guardians are made through our Synergy Messenger system. Parent conferences are usually held between 4:00 - 7:00 p.m.

Parent Portal

The Bonny Eagle School District is committed to providing parents with the information that they need to help their students be successful. The EduPoint Student Information System provides a comprehensive Parent Portal, which gives parents access to attendance, grades and other information. Parents may establish an account in the Parent Portal to access up to date, key information about all the students in their family beginning the first day of the school year.

Pathfinder Program

The mission of the Pathfinder Program is to improve the academic performance, raise the expectations and expand the opportunities for the success of its students. This holistic approach reinforces the inclusion process while building self-esteem, responsibility, and dignity in all its members. It utilizes existing school services, academic programs and the entire staff without making any student participant feel isolated or insignificant. It builds self-confidence through the effort and vigor of new and challenging experiences. It demonstrates respect for teachers and individual differences by understanding oneself. Achievements have no limits. It places responsibility for academic improvement discipline on its participants. But above all, this program provides an opportunity for poorly motivated students to immerse their energies. Students must complete 50 - 80 hours of wilderness training after regular school hours before they qualify for the expedition level. Upon successful completion of these specific skills and documented academic improvement from their teachers, students are now allowed to leave their school on an expedition into Maine's beautiful wilderness to test their skills with peers and staff.

The 6th grade Pathfinder Program is offered exclusively for grade 6 students. Although its mission is the same, it does not offer the outdoor adventure experience. Instead, it offers a series of challenge activities for students after school.

Passes

Students must have a pass to leave a classroom. In most circumstances, teachers may permit only one person to leave the room at a time.

Physical Education

Each student is required to take physical education. For safety and hygiene reasons, it is advisable that clothes worn for physical education not be worn during other classes. Tee shirts and shorts with elastic waistbands as well as sweat pants, wind pants, and sweatshirts are acceptable. Sneakers (tied or fastened securely) and athletic socks are also required. All students are to participate in their physical education classes unless they have a written medical excuse from their doctor. A gym locker will be available. Students are encouraged to provide their own lock to secure their items in their gym locker.

Physicals

Interscholastic athletes are required to have a physical examination every two years. On the off years parents are asked to complete a "health history update".

PBIS

The main focus of Positive Behavior Interventions and Supports (PBIS) is to provide a clear system for all expected behaviors at Bonny Eagle Middle School. While many staff, parents, and students may have assumptions of what is expected behavior, we cannot assume that everyone's beliefs are similar. Through PBIS, we will work to create and maintain a productive, safe environment in which ALL members of our school community have clear expectations and understanding of their role in the educational process.

Plagiarism

Plagiarism, copying someone else's work and taking credit for it as your own, is cheating and is not permitted at Bonny Eagle Middle School. Depending on the severity and specific nature of the case, students caught plagiarizing will have parents notified by a teacher, be reassigned work, or be assigned detention. In extreme cases students may be referred to an administrator for further disciplinary action.

Privacy (*District Policy JIH-R*)

Students should not expect their lockers to be completely private. Under Board Policy NEPN/NSBA Code: JIH-R the school reserves the right to search or clean lockers without warning. Upon request, parents may also inspect their child's locker.

Students should have the same expectation for their laptops and any computer files which they keep on the school's computers. Student files are periodically scanned to make sure that they only contain appropriate material.

From time to time Bonny Eagle Middle School celebrates its students' accomplishments by publishing pictures, quotes, writings, and other articles of interest through local media and M.S.A.D. #6 publications . These may include television, radio, newspaper, yearbook, M.S.A.D. #6 Web Page, and local bulletin boards. We feel this is an excellent way to promote positive school happenings, develop self-esteem in our students, and instill a sense of school pride within the communities we serve. If you choose not to have your son's or daughter's picture made public, please notify the principal in writing through a letter or the appropriate form sent home in the first day packet.

Program of Study

Grade 6

Language Arts

Science

Social Studies

Mathematics

Art

Health

Foreign Language

Physical Education

Band or Chorus (optional)

Industrial Technology/STEM

Guidance

Grade 7

Language Arts

Science

Social Studies

Mathematics

Industrial Technology/STEM
Foreign Language (optional)
Health
Art
Physical Education
Band and Chorus (optional)
Guidance
Outdoor Education

Grade 8

Language Arts
Science
Social Studies
Mathematics
Art
Industrial Technology/STEM
Foreign Language
Health
Physical Education
Band or Chorus (optional)
Outdoor Education

Questioning of Students (District Policy JIH-R)

Under Administrative Rule NEPN/NSBA Code: JIH-R school administrators are under no obligation to notify a student's parents/guardians prior to questioning a student regarding alleged violations of Board policies, school rules, and/or federal/state laws.

School administrators will inform the student of the reasons for the questioning and provide an opportunity for the student to respond to any allegations. School administrators will make a reasonable effort to question the student in a location out of the sight and hearing of other students.

If a student fails to cooperate, lies, misleads, or threatens any person during questioning, he/she may be subject to additional disciplinary action.

Retention (District Policy IKE)

Experience shows that students who are retained in the upper grades usually drop out before completing high school. Students are unlikely to succeed after retention if they have been retained before, are more than a year older than their classmates, have social problems, or if their parents oppose retention.

Response To Intervention Teams (RTI)

It is the mission of M.S.A.D. #6 to assist all students in achieving success in a safe school environment. The RTI team (RTI) is a group of district professionals who develop strategies to assist students with problems which may interfere with healthy,

productive learning. RTI teams are school-based teams which serve as resources for teachers, parents, and principals in addressing the needs of students. Interventions of the RTI team can be an effective pre-referral for special education but are not requirements of the special education due process, programs, or services.

The RTI team would provide assistance in the following categories:

Academic: Work completion, work initiation, distractedness, difficulty connecting to curriculum.

School Behavior: Focus in class, off-task behaviors, truancy, friendship issues.

Emotional and/or Home Issues: Home-school concerns, disconnectedness, anxiety or depression.

RTI Procedure: RTI Teams meet once a month to discuss student progress or concerns as a clan. The team then meets to strategize and come up with a plan of action. A follow-up meeting is set for a later date to monitor the progress of the student.

For intervention, typical strategies for intervention may include study buddies, peer helpers, academic intervention, behavioral contracts, class modifications, guidance counseling, homework plans, etc.

Restorative School Practices

Restorative practices build caring school communities that support students, staff and administrators in feeling connected and respected, which enhances learning outcomes. Restorative practices create safe schools where all members of the community are accountable for their actions, resolve conflicts, create positive relationships, and build an inclusive, respectful school culture.

Searches of Students, Personal Property in Students' Immediate Possession (*District Policy JIH-R*)

Under Board Policy NEPN/NSBA Code: JIHR school administrators are authorized to search students and/or personal property in students' immediate possession, when, in their judgment, there are reasonable grounds to suspect that a student has violated or is violating Board policies, school rules, federal/state laws, or is interfering with the operations, discipline or general welfare of the school.

All searches of students and/or their personal property, will be authorized and conducted by a school administrator in the presence of a witness, except where the circumstances render the presence of a witness impractical. A reasonable effort will be made to conduct searches out of the sight and hearing of other students.

Searches should be reasonably related to the suspected violation and no more intrusive than necessary to discover the evidence for which the search was instigated. Searches may include pat downs and searches of the student's outer clothes (e.g., pockets, jacket, shoes, hat) and personal belongings (e.g., purse, backpack, gym bag, lunch bag). The student may be given the opportunity to open any closed items or items that are not easily accessible to visual search. If the student refuses, the administrator will open and search the items. If the search produces a reasonable suspicion of the presence of evidence, a broader search may be justified. If a strip search appears to be necessary, law enforcement authorities will be contacted.

Searches which disclose evidence that a student has violated Board policies or school rules will be addressed through school disciplinary procedures. Evidence of violation of federal/state laws may result in school disciplinary action and/or be forwarded to law enforcement authorities for possible investigation/prosecution.

Social Media (*District Policy JICK*)

Students who post information on social media sites like Twitter, Facebook, and YouTube, will be subject to disciplinary action if that information interrupts the learning process and will be subject to the same disciplinary action as if actual words were spoken to the victim. Harassment, taunting, name calling, and bullying, of any person in our school community on social media will not be tolerated. Consequences may result in a meeting with the MSAD #6 Affirmative Action Officer, a law enforcement officer, and or a complaint to the Maine Humans Rights Commission.

Special Education/Section #504 Information and Referrals

Bonny Eagle Middle School provides special education and Section #504 services to all students who qualify under state and

federal guidelines. Any parent who wishes to refer their child or have more information on our special education services or the referral process should ask a school counselor, administrator, or any special education teacher, for a copy of our parent handbook. More information regarding all special services can be found on our website <http://www.bonnyeagle.org/departments>

Special Programs

Counseling Services:

Health Affiliates of Maine and Sweetser - These positions are School-Based Clinicians licensed by the State of Maine to provide counseling services. This service provides the same level of counseling as would be received at an outside agency, but is located in the school for the convenience of families while allowing continuous feedback between the clinician and the school. Typical referrals are for emotional and/or behavioral problems. This service is reimbursed by the student's family insurance. Maine Care clients are always welcome, as are most private insurance programs. Students can be seen individually or with family members as needed. Students can be seen for up to two hours a week. Referrals from teachers should go through the guidance office. That said, teachers are always welcome to talk over concerns with the clinician to help determine if a referral is warranted. Students and parents can also self-refer by contacting the clinician directly. In all cases parental permission is required.

School Counselors - The goal of our school counseling program is to work with you and your child to facilitate academic, social, and personal growth. The combined effort of school and home enhances school success for our students. We welcome you to contact us whenever you have a question or concern. Students, parents, teachers, and administrators refer students for our services.

IEP School Social Worker/General Education Social Worker - Ongoing individual counseling is available for students who are recommended through the IEP Team process. This program is reserved exclusively for special education students. There is also a Social Worker for regular education students on an as needed basis when issues rise beyond what a school counselor would address.

Students are referred by Administration, Guidance, Teachers and other school staff, parents, friends, and through self-referral.

Staff Conduct with Students (*District Policy GBEBB*)

The M.S.A.D. #6 School Board expects all staff members, including teachers, coaches, counselors, administrators, and others to maintain the highest professional, moral, and ethical standards in their conduct with students. For the purpose of this policy, staff members also include school volunteers. School Policy: The interactions and relationships between staff members and students should be based upon mutual respect and trust; an understanding of the appropriate boundaries between adults and students in an educational setting; and consistent with the educational mission of the schools.

Students and/or their parents/guardians are strongly encouraged to notify the principal (or other appropriate administrator) if they believe a teacher or other staff member may be engaging in conduct that violates this policy.

Student Records

FERPA stands for the Family Education Rights and Privacy Act. It is federal legislation that protects the privacy and confidentiality of student information and records. This act details how parents, agencies, institutions and other persons are able to access information contained in school files. School personnel who are directly involved with a child's educational program are able to peruse the child's record when planning educational programs. Only directory information (name, grade, etc.) is ever shared with the public. All employees must keep all information regarding all students confidential unless acquired through legal guidelines. For more information, please contact Jen Donlon at the Superintendent's Office.

Release of Student Information: As per M.S.A.D. #6 policy, "Directory information" including the student's name, school activities, awards, and height and weight (when appropriate for athletic events) is released to the news media, and for such publications as the school yearbook, honor roll, programs for student activities, etc. If you do not want this information sent, please notify the school in writing by September 30, 2014.

If a custodial parent/guardian wishes MSAD#6 schools to comply with provisions of a court order restricting access to a child, a certified copy of the most recent court order must be attached.

The school also forwards educational records to any school in which a student seeks or intends to enroll upon the written

request, via signature on a release of records form by the parent or guardian.

Tardiness (*District Policy JEAA*)

Students who arrive after the beginning of homeroom period (7:25 A.M.) are considered tardy. Any student who arrives late must report to the main office and receive a pass before going to class. Students signing in at the office without parent or note will be marked unexcused until notification from the parent is received.

Telephone Calls

Because calls interrupt teaching and learning time, we do not page students for phone calls. Special exceptions are made for emergencies. In most cases we try to deliver **all incoming calls for students in the form of a message**. Students are not allowed to use the telephones or cell phones except in special circumstances, approved in advance by the teacher.

Textbooks

Textbooks are loaned to students for use during the school year. They are expected to take good care of these books and return them in good condition at the end of the year. The school will need to bill parents for lost or damaged books.

Theft

Bonny Eagle Middle School has implemented many security measures, yet some thefts occur each year. Unfortunately, the school cannot take responsibility for items which are lost or stolen. Administrators and teachers do investigate these matters and administer appropriate consequences when a theft occurs. In severe cases, the Buxton police will also be notified.

Perhaps the best solution to this problem is to prevent it from happening in the first place. Experience has shown us that students should not bring valuable possessions to school (i.e., electronic devices, sports cards, game cards, cameras, or large sums of money). It is important to write a student's name with a permanent marker in his or her jacket, hat, sneakers, etc. This helps settle disputes over ownership of identical items and helps the office staff find the owners of lost items. It also helps in the recovery of stolen items.

Every student is provided with two lockers for his or her personal use. All hall lockers have built-in locks. Our lockers are not as secure as one might expect. Students should never share their lockers or combination with others. Valuables should not be left in a locker.

Truancy

§5051-A. Truancy

1. Truant. A student is truant if the student is subject to section 5001-A and:

A. [2007, c. 304, §5 (RP).]

B. Has completed grade 6 and has the equivalent of 10 full days of unexcused absences or 7 consecutive school days of unexcused absences during a school year; or [2007, c. 304, §5 (AMD).]

C. Is at least 7 years of age and has not completed grade 6 and has the equivalent of 7 full days of unexcused absences or 5 consecutive school days of unexcused absences during a school year. [2007, c. 304, §5 (NEW).]

[2011, c. 614, §13 (AMD) .]

2. Procedures; written notice; referral. This subsection governs the procedure to be followed when a student is truant.

A. [2011, c. 614, §13 (RP).]

A-1. The principal, upon determining that a student is truant under subsection 1, shall notify the superintendent of the student's truancy within 5 school days of the last unexcused absence. [2011, c. 614, §13 (NEW).]

A-2. A student who is determined truant under subsection 1 must be referred to the school's student assistance team or the school personnel designated by the superintendent in accordance with the school administrative unit's intervention system under section 4710 to determine the cause of the truancy and assess the effect of the student's absences, as well as any future absences for the student. If it is determined that a negative effect exists, the student assistance team or the school personnel designated by the superintendent in accordance with the school administrative unit's intervention system under section 4710 shall develop an intervention plan to address the student's absences and the negative effect of these absences. An intervention plan may include, but is not limited to:

- (1) Frequent communication between the teacher and the family;
- (2) Changes in the learning environment;

- (3) Mentoring;
- (4) Student counseling;
- (5) Tutoring, including peer tutoring;
- (6) Placement into different classes;
- (7) Consideration of multiple pathways as described under section 4703;
- (8) Attendance contracts;
- (9) Referral to other agencies for family services; and
- (10) Other interventions, including, but not limited to, referral to the school attendance coordinator, student assistance team or dropout prevention committee.

Failure of the student or the student's parents to appear at scheduled meetings does not preclude the school administrators from implementing an intervention plan to address the student's truancy. [2011, c. 614, §13 (NEW).]

B. [2011, c. 614, §13 (RP).]

B-1. The superintendent shall develop procedures to refer a student who is truant to the student assistance team or the school personnel designated by the superintendent in accordance with the school administrative unit's intervention system under section 4710 in accordance with this section. These procedures may include, but are not limited to:

- (1) Identifying school personnel responsible for notifying the student assistance team or the school personnel designated by the superintendent in accordance with the school administrative unit's intervention system when a student is truant;
- (2) A process for referral of a student who is truant, including identifying school personnel responsible for inviting the parents and the student to participate in any meeting that results from this referral;
- (3) A timeline for setting up a meeting and developing an intervention plan under paragraph A-2;
- (4) A plan for dealing with future absences of a student who is truant; and
- (5) A plan for reporting of the results of the intervention plan developed pursuant to paragraph A-2. [2011, c. 614, §13 (NEW).]

C. If the intervention plan developed pursuant to paragraph A-2 is unable to correct the truancy of the child, the superintendent shall serve or cause to be served upon the parent in hand or by registered mail a written notice that attendance of the child at school is required by law. The notice must:

- (1) State that the student is required to attend school pursuant to section 5001-A;
- (2) Explain the parent's right to inspect the student's attendance records, attendance coordinator's reports and principal's reports;
- (3) Explain that the failure to send the student to school and maintain the student in regular attendance is a civil violation in accordance with section 5053-A and will jeopardize the student's status in the grade that the student is in;
- (4) State that the superintendent may notify the local law enforcement department of a violation of section 5053-A and the Department of Health and Human Services of a violation under subsection 1, paragraph C; and
- (5) Outline the plan developed to address the student's truancy and the steps that have been taken to implement that plan. [2011, c. 614, §13 (AMD).]

D. Prior to notifying the local law enforcement department under paragraph E, the superintendent shall schedule at least one meeting as required in paragraph B-1 and may invite a local prosecutor. [2011, c. 614, §13 (AMD).]

E. If, after 3 school days after service of the notice referred to in paragraph C, the student remains truant and the parent and student refuse to attend the meeting scheduled according to paragraph D, the superintendent shall report the facts of the unlawful absence to the local law enforcement department, which may proceed with an action to enforce section 5053-A against the parent unless the student is at once placed in an appropriate school or otherwise meets the requirements under section 5001-A. [2011, c. 614, §13 (AMD).]

F. When a student is determined to be truant and in violation of section 5001-A and the student assistance team or the school personnel designated by the superintendent in accordance with the school administrative unit's intervention system under section 4710 and the superintendent have made a good faith attempt to meet the requirements of paragraph B-1, the superintendent shall notify the school board of the student's truancy. [2011, c. 614, §13 (AMD).]
[2011, c. 614, §13 (AMD) .]

3. Reports. This subsection applies to reports of truancy.

A. A superintendent shall submit an annual report to the commissioner before October 1st. The report must:

- (1) Identify the number of truants in the school administrative unit in the preceding school year;
- (2) Describe the unit's efforts to deal with truancy;
- (3) Account for actions brought under this section including the number of truants reported to the student assistance team or the school personnel designated by the superintendent in accordance with the school administrative unit's intervention system under section 4710; and
- (4) Include any other information on truancy requested by the commissioner. [2011, c. 614, §13 (AMD).]

B. The commissioner shall submit an annual report to the Governor and the Legislature before January 15th. The report must aggregate the information provided by superintendents under paragraph A and must evaluate the effect of state laws on the incidence of truancy. [2003, c. 533, §3 (NEW).]

[2011, c. 614, §13 (AMD) .]

SECTION HISTORY

2003, c. 533, §3 (NEW). 2007, c. 304, §§5-7 (AMD). 2011, c. 614, §13 (AMD).

Vandalism

Vandalism is a serious offense and students are held responsible under the rules specified in the Behavior Section of this Student Handbook. BEMS reserves the right to bill students/parents for the cost of replacing and/or repairing any school property that is damaged or vandalized.

Violence and Threats (*District Policy JICC*)

Students shall not engage in violent or threatening behavior. Prohibited behavior includes fighting, assault and/or battery, taking hostages, threats to commit violence against persons or property, or threats, intimidation, or harassment. Violations may result in disciplinary action up to and including expulsion;

Visitors

All visitors at BEMS must report directly to the main office and sign in before proceeding to their destination within the building. Generally, because our school is large, we do not encourage students from other schools to visit with staff or students. For safety and educational reasons, parents wishing to meet students at school are expected to wait in the office. Special exceptions for other visitors can be made for educational purposes when advance notice is provided to the School Administration.